



October 22, 2009

Evaluation Results

Course: Professional Development Program - Written Business Communications - Writing to Get Things Done - [Edit this course](#)

Instructor: Writing Group, Berry

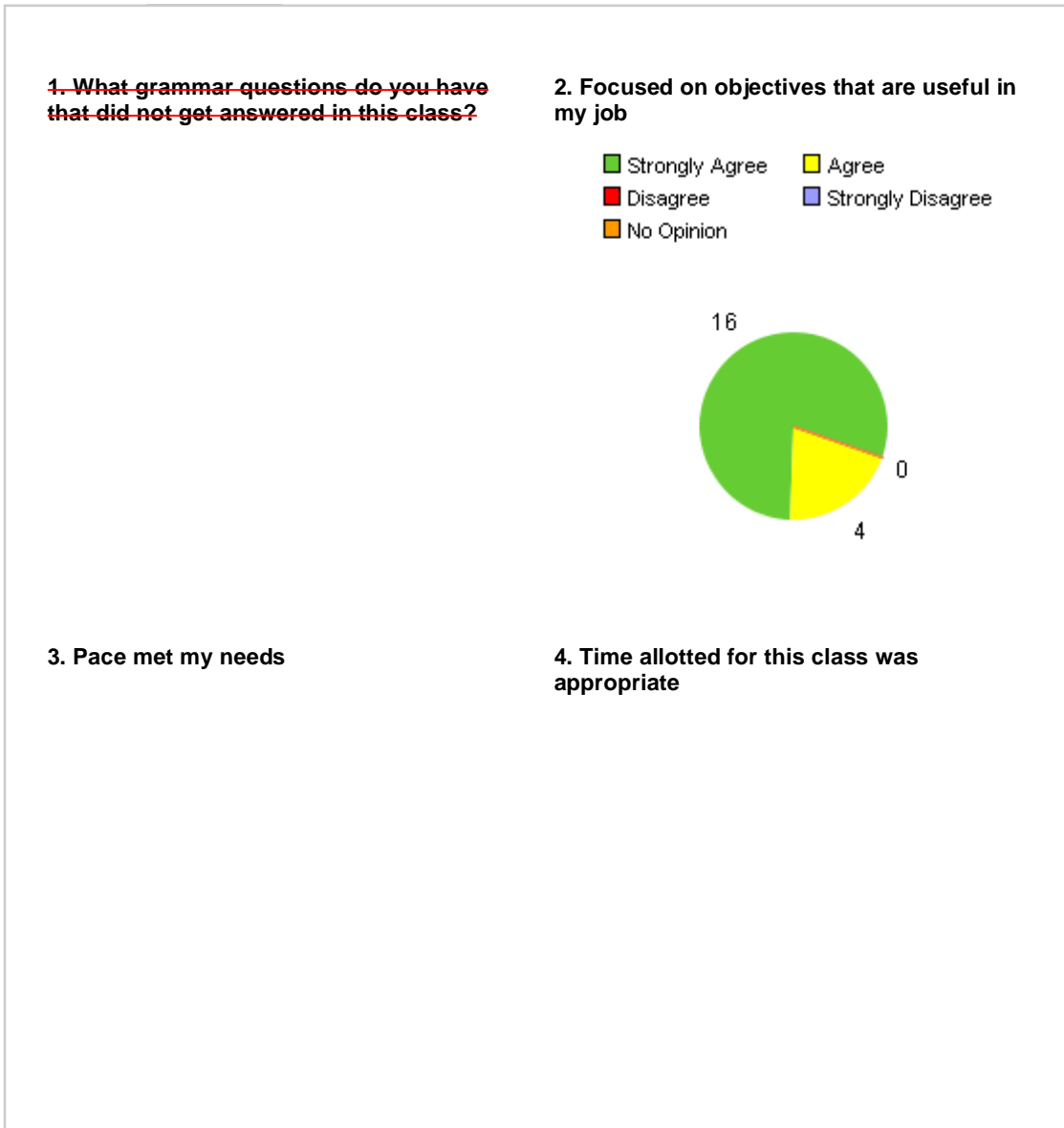
Location: Boulder

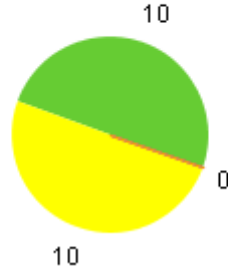
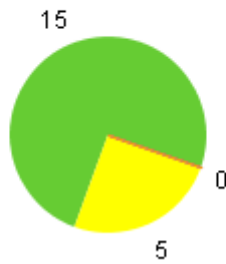
Session Date: 9/18/2009 8:00 AM - 5:00 PM [Attendance](#)

Responses: 0

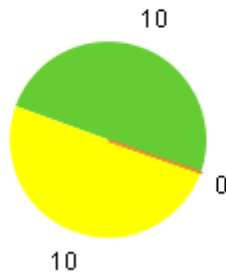
[Save Numeric Results to Excel](#)

[Pie Chart](#) [Bar Chart](#)

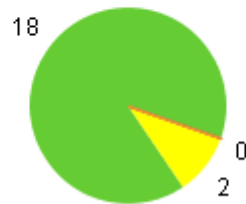




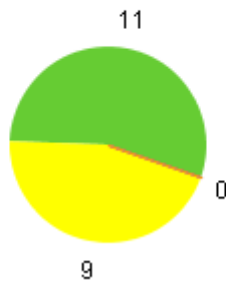
5. Length of this class was appropriate



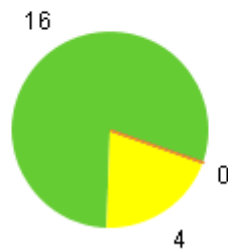
6. Materials were useful and will be a good reference



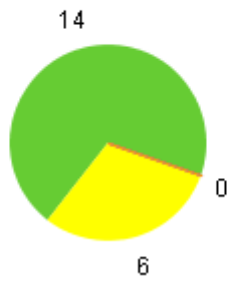
7. Overall class content was what I expected



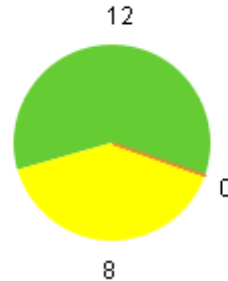
8. Class was of value to me



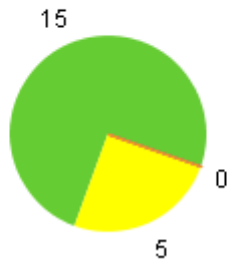
9. My understanding of this topic was increased



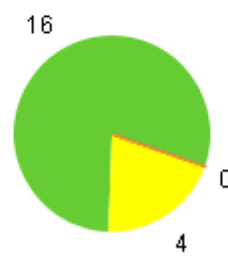
10. The exercises/activities enhanced my learning



11. Presenter knew the subject material

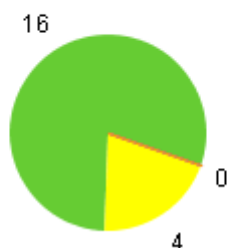


12. Presenter was easy to understand

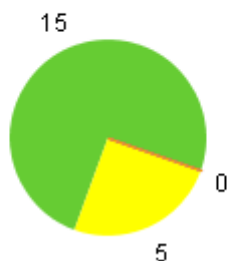
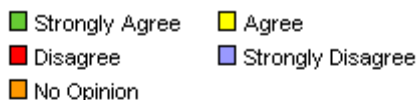


13. Presenter was organized in his/her presentation

14. Presenter responded effectively to questions



15. Presenter used relevant examples to enhance learning



17. Please make any additional comments about your ratings above or about the course. Also, please feel free to list any other workshops, classes or seminars you would like to see in our curriculum.



16. If I could change one thing about this course, it would be

Paralegal

Nothing. It was great!

Legal Administrative Assistant

That everyone be required to take it...LAAs Supervisors etc.

Desktop Publishing Specialist

Having at least one meeting perhaps as a follow-up to discuss writing samples with other participants would be helpful. The course expected us to collect samples of our own writing and make revisions to them. It also highly recommended having a "writing buddy". Though it is a very sufficient independent learning tool the class would be well-supplemented by an on-site meeting of participants.

Legal Administrative Assistant

MAKE IT MANDATORY FOR EVERYONE TO TAKE....

Contact Information Specialist

Taking a class at my desk was somewhat of a disappointment. It is nice to be in a classroom setting.

Manager of Paralegal Administration

It suited my schedule perfectly.

Legal Administrative Assistant

I appreciated the fact that I was able to focus on improvements in my email communications.

Legal Administrative Assistant

I enjoyed being able to do this class at home.

Legal Administrative Assistant

I thought it was great to have the availability of on-line learning. It was very convenient as I cannot always guarantee a specific block of hours/days due to how my workload varies. If at all possible I would definitely take advantage of that option again.

Desktop Publishing Specialist

This was a great course. I really enjoyed the presentation style and found the course PDF workbook to be very helpful. I did find it personally difficult to block off time in my schedule for the course as this has been a busy time for my group.

Legal Administrative Assistant

I REALLY ENJOYED THIS COURSE

Database Spec II

I like the class. It was simple and easy to follow.

Credit and Collections Specialist

On line was helpful for time comittment allowing to work non business hours. Material very relevant.

Legal Administrative Assistant Floater

I benefited from this class immensely. I will definitely use the class material in the future.

Have a suggestion or question, or want to report a problem? [Send us an email.](#)

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